

Minutes of Bulkington Parish Council General Meeting held on Wednesday 10<sup>th</sup> April 2024 at 7.30pm at Bulkington Village Hall, Bulkington, Wiltshire.

Membership: Councillors P Oakey (Chair), C Haslam, A Breach, J Anderson-Hill, A Howard-Evans.

Present: Councillors P Oakey (Chair), A Breach, J Anderson-Hill  
 Wiltshire Councillor T Reay  
 Member of Public - None  
 Proper Officer: T Hicks

## MINUTES

| No.                        | Item  | Action   |
|----------------------------|---|--|
| PC/24-25/1                 | <b>Apologies</b><br>To receive and accept apologies for those unable to attend.<br>Apologies sent by Cllr Anderson-Hill, C Haslam - Accepted.   | Clerk to update absence log                                    |
| PC/24-25/2<br>PC/24-25/3   | <b>Public Participation</b><br>(i) To enable members of the public to address the Council regarding any item on the agenda. None.<br>(ii) To receive any petitions or deputations. MOP via Clerk requested update on flooding in a known ditch. Chair wrote to landowner requesting they clear the ditch.   | Chair  |
| PC/24-25/4                 | <b>Declarations of Interest</b><br>To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011.<br>None.   |  |
| PC/24-25/5                 | <b>Minutes of the previous meeting</b><br>To approve as a correct record the minutes of the Parish Council meeting held on 13 <sup>th</sup> March 2024. Approved without amendment.   |  |
| PC/24-25/6<br>PC/24-25/7   | <b>Reports from:</b><br>(i) To receive an update from Wiltshire Councillor – Cllr Reay updated the meeting.<br>(ii) To receive an update from the Chair of the meeting:<br>• Tree planting a success – thank you to all.  |  |
| PC/24-25/8<br>PC/24-25/9   | <b>Matters arising from previous meetings:</b><br>(i) Update on the drop curbs that were planned for August 23 from Traffic Engineering Manager Gareth Rogers. Cllrs resolved to have the work carried out. Unanimously agreed.<br>(ii) Discussion regarding the Asset Register & Insurance. Cllrs agreed the Asset Register and for the Clerk to request quotes for insurance. | Clerk to accept the grant and have the work done.<br><br>Clerk |
| PC/24-25/10<br>PC/24-25/11 | <b>Planning Matters to discuss:</b><br>(a) To note the BPC Planning Schedule as at 05 April 2024.<br>(b) To discuss any other applications received before the meeting.   |  |

Signed .....

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| PC/24-25/12 | <b>Maintenance to include items as below:</b><br>(i) To discuss and agree Parish Steward - Consideration of jobs for next visit – Cllrs to populate Parish Steward sheet in shared area and Clerk to send to Parish Steward before next visit each month. | All Cllrs<br>Clerk   |
| PC/24-25/13 | (ii) To discuss and agree Maintenance Log – for ongoing items. Agreed.  | Clerk                |
| PC/24-25/14 | (iii) To discuss and agree Playground update. Discussed report from Cllr Haslam. Agreed to have zip wire repaired as per quote from Inspect & Repair .  | Clerk                |
| PC/24-25/15 | (iv) To receive a proposal ref 'Re-Elming Bulkington'. This was not possible so carry forward. Cllr Breach to invite representatives by Great Western Community Forest' to the Annual Parish Meeting.   | Cllr Breach          |
| PC/24-25/16 | <b>Finance</b><br>(i) To agree and approve BPC March banking financial statements with accounts listed up to and including 31 <sup>st</sup> March 2024 along with financial summary sheet. Approved.  |                      |
| PC/24-25/17 | (ii) To agree and approve Invoices and Payments: approved.<br>(a) Clerk's salary March and April 24   | Clerk                |
| PC/24-25/18 | (iii) To agree and approve grounds maintenance quote. Due to budgetary constraints, it was decided to choose the lower quote. It was asked that the Clerk ask the provider if a reduction could be sought for a longer contract.                          | Clerk                |
| PC/24-25/19 | <b>Governance</b><br>(i) To discuss suggested Emergency/Resilience Plans. Cllr Howard-Evans has reviewed, but more work needed. C/f   | Cllr<br>Howard-Evans |
| PC/24-25/20 | (ii) To minute as agreed Councillor's Register of Interests at Wiltshire Council is correct <a href="#">here</a> . C/f to next meeting  |                      |
| PC/24-25/21 | (iii) To review and adopt Code of Conduct Policy – agreed to adopt.   |                      |
| PC/24-25/22 | (iv) To review and adopt Co-Opt Policy – agreed to adopt.   |                      |
| PC/24-25/23 | <b>Best Kept Village Competition</b><br>To receive update and discuss next steps. It was agreed that the Clerk to enter with comments from Cllr Anderson-Hill.  | Clerk                |
| PC/24-25/24 | <b>Annual Meeting &amp; Annual Parish Meeting – 8<sup>th</sup> May 2024</b><br>To discuss and agree plans for Annual Parish and Annual Parish Council Meetings. Agreed for Clerk to buy refreshments.   | Clerk                |
| PC/24-25/25 | <b>Correspondence Received Since Last Meeting to note</b><br>(i) Email from the Environment Agency ref flooding information and how to report.  |                      |
| PC/24-25/26 | (ii) Wilts Council Update email   |                      |
| PC/24-25/27 | (iii) PCC update email  |                      |
| PC/24-25/28 | <b>Confirmation of date of next meeting:</b> Wednesday 8 <sup>th</sup> May 2024<br>Annual Parish Council Mtg – 6.30pm Annual Parish Mtg 7.30pm  |                      |
| PC/24-25/29 | To close the meeting – 8.40pm   |                      |

Signed

